



Sir Christopher Hatton Academy

A Member of Hatton Academies Trust



BTEC Assessment Policy



BTEC Assessment Policy

Aims: to ensure that assessment methodology is valid, reliable and does not disadvantage or advantage any group of students or individuals

to ensure that the assessment procedure is open, fair and free from bias and to national standards

to ensure that there is an accurate and detailed recording of assessment decisions

In order to do this, the centre will:

- ensure that students are provided with assignments that are fit for purpose that enable them to produce appropriate evidence using only the appropriate assessment and grading criteria
- ensure that assessment decisions are impartial, valid and reliable
- not limit or 'cap' students achievement if work is submitted late due to valid reasons, eg prolonged illness, provided it is in line with NQF requirements, LIV authorisation and every task has been attempted
- develop assessment procedures that will minimise the opportunity for malpractice
- maintain accurate and detailed records of assessment decisions
- maintain a robust and rigorous internal verification procedure
- annually provide samples for national standards sampling as required by the awarding body
- monitor NSS reports and undertake any remedial action required
- share good assessment practice between all BTEC programme teams
- ensure that BTEC assessment methodology and the role of the assessor are understood by all BTEC staff
- provide resources to ensure that assessment can be performed accurately and appropriately
- implement assessment plans as directed by Pearson



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This policy will be reviewed every 12 months

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