



Our Ref: AW/JJ/KH/Parents Evening
Direct Dial: 01933 226077
Email:wilsona@hattonschool.co.uk

24th January 2012

Year 9 Parents evening – Wednesday 8th February 2012

Dear Parent / Carer,

We look forward to seeing you at the year 9 parents evening. All bookings need to be made using the process detailed below.

Making a booking for parents evening. The system is accessible from SCHoodle or via www.hattonschool.org.uk. **Please ensure that you leave 5 mins between bookings.**

From the “Parents” tab follow the “Parents Evening” link in the top row of the table.

When you enter your details into the system please remember:

Please enter your details here

*Fields marked with this are mandatory.

Parents' title*

Parents' Surname *

Enter your email address to receive booking confirmation
E-Mail Address

The system can only take bookings for one child at a time. Please enter the details of the child you want to make bookings for now.

Child's DOB* Child's First Name*

Format dd/MM/yyyy

Child's Surname*

Child's Register Class*

Log In Close

You must enter all details marked with an * and these must match the information that you have given to us via data collection sheets.

Please enter the register class in the form: 9R1



School Contact Details: Mrs J Jeffries Phone: 01933 226077 jeffriesj@hattonschool.org.uk

Name of Group	Event	Date
Year 7 Parents Evening	Year 7 Parents Evening	12 01 2011
Year 8 Parents Evening	Year 8 Parents Evening	20 01 2011

Once you are logged into the system choose the Y9 Parents evening

Choose a subject from the tabs. You can also book to see a governor if you wish.

Choose and click on the time that you would like to book.



Year 12 Parents Evening 12/12/2011

Biology **Chemistry** German Governor Maths

Mrs N C Stone

Biology

17.30	
17.35	
17.40	
17.45	
17.50	
17.55	
18.00	
18.05	
18.10	
18.15	
18.20	

Jane Jeffries and Kelly Howes are available to assist with your booking and can be reached via the main school number: 01933 226077. Please contact either Jane or Kelly to make your bookings if you do not have access to the internet.

We hope that you find the process gives you greater flexibility to see the teachers that you would like to speak with.

Mr A. Wilson
Assistant Headteacher